



HIJLI COLLEGE

Kharagpur- 721306

Date: 02.08.2022

NOTICE

A meeting of the IQAC will be held on 04.08.2022 at 12 noon to discuss the following agenda items:

1. Preparation of AQAR of previous years
2. Misc.

All the members are requested to attend the meeting.

Asis Kumar Dandapat 2/8/22

(Dr. Asis Kumar Dandapat)

Principal

Hijli College

Members:

1. Dr. S. K. Das

S.K. Das
4/8/22

2. Sri T. K. Maity

T.K. Maity 2/08/22

3. Dr. D. Parui

D. Parui 2/8/22

4. Dr. S. Kabi

S.K. Kabi
2/8/22

5. Sri S. Pattanayak

S. Pattanayak 2/08/22

6. Sri S. Pal

7. Sk. Amiruddin

Sk. Amiruddin
02/08/22

8. Dr. D. N. Khanra

D. N. Khanra
04/08/22

9. Vacant

10. Vacant

Meeting of IQAC held on 04/08/22 at 12 noon at Principal's Chamber

1. Aed
2. Khansa - 04.08.22
3. Lsh 4/8/22
4. S.K. 04.08.22
5. ~~Franky~~ 04/08/22
6. ~~Samir~~ 04/08/22
7. S. P. Patanayak

Dr. A.K. Dandapat, Principal, presided over the meeting.

Resolutions: ① The Principal reported to the members about the online meeting held on 29/07/22 via Google Meet conducted by the Higher Education Department, Govt. of W.B., in which the IQAC Coordinator & the Jt. Coordinator were also present. The deadline for AQAR submission or preparation was fixed there on 31/08/22 following which the deadline for SSR submission was fixed on 31/12/22.

The members discussed over the matter and it was resolved to distribute assignment pertaining to AQAR preparation of three previous Academic Years (2018-19, 2019-20 & 2020-21) among the teachers:

- (i) Part A - Institutional Data (14 items) (Objective)
 - (a) Institutional preparedness for NEP 2020 (6 items) (Descriptive)
 - (c) Extended Profile (4 items) - (Objective)

Future Plan of the Institution (Descriptive)

Dr. S.K. Das & S.K. Kabi would be assisted by Dr. K. Patra and S. Meikap

- (ii) Part B - Criterion 1 - Curricular Aspects (4 items) (Curricular Aspects)

(4 items Descriptive)

Dr. S. De would be assisted by Dr. M. Jais, N. Ghosal, S. Palani, S. Panja, M. Gini, C. Patra and M. Maity

(7 items - Descriptive)
Criterion 2 ⇒ Dr. D. Parui would be assisted by K. Patra
(Teaching, Learning & Evaluation) Dr. S. Hui, Dr. S. Goswami, B. Chakrabarty
& N.K. Maity, C. Mahato & M. Ojha

Criterion 3 (4 items - Descriptive)
(Research, Innovations & Extension) ⇒ Dr. B. Samanta would be
assisted by P. S. Patra, S. Roy
S. Bhattacharya, K. C. Rishi, S. Kundu,
J. Jay & Dr. N. Kumbhkar

Criterion 4 (4 items - Descriptive)
(Infrastructure and Learning Resources) ⇒ Sri T. K. Maity would be
assisted by P. Mukherjee,
S. Sarkar, V. Sen, S. Bera,
A. Maity, J. Khatri and
A. Roy

Criterion 5 (4 items - Descriptive)
(Student Support & Programmes) ⇒ Dr. S. Jay would be
assisted by A. Barman,
S. Bhunia, C. Manu,
P. Patra, R. Koley, E. Saha,
M. Mitra & R. Santra

Criterion 6 (5 items - Descriptive)
(Governance, Leadership & Management) ⇒ R. Sarkar would be
assisted by R. Subbar, P. Manu,
Dr. R. Guha, Dr. M. R. Mathick, S. Manu,
J. Jay, I. K. Mishra

Criterion 7 (3 items - Descriptive)
(Institutional Values & Best Practices) ⇒ Sri A. K. San would be
assisted by Dr. K. Samanta,
U. Manu, G. Pradhan, P. Sarkar,
S. Pramanik, Dr. P. Mukherjee
& R. Jutta

It was also resolved that the previous years' AAAR (which were prepared earlier (2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17, 2017-18)) would be checked by Dr. S. K. Ojha & Dr. S. Kabi. After registration in NAAC Portal, online entry would be initiated but before that NAAC would be e-mailed/asked whether the AAAR for 2007-08 to 2009-2011 (4 yrs.) would be required. If those would be required, the needful would be done.

② In Misc. item, it was resolved to organize a Seminar on 11/08/22 at 2.30 pm at Prof. G. S. Sanyal Memorial Hall in the above said connection. There was no other item for discussion and on the meeting end, there were 5 votes in favour of the seminar.