



HIJLI COLLEGE

Kharagpur- 721306

Date: 02.01.2016

NOTICE

A meeting of the IQAC will be held on 06.01.2016 at 1 p.m. to discuss the following agenda items:

1. Discussion about SSR & AQAR
2. Misc.

All the members are requested to attend the meeting.

Members:

1. Sri T. K. Maity
2. Prof. D. Parui
3. Dr. N.K. Barman
4. Dr. S. Kabi
5. Sri S. Pattanayak
6. Sri S. Pal
7. Sk. Amiruddin
8. Vacant (Govt. Nominee)
9. Prof. S. K. De (Informed over telephone)
10. Dr. D. N. Khanra (do)

Teacher-in-charge

Teacher-in-Charge
Hijli College
Kharagpur-721306

Jama

Signature of the Invigilator

Roll. No.



Serial No. L 14/

155283

Meeting of IQAC held on 06.01.2016

Members present :

1. *S.K.*
2. *S.K.*
3. *S.Pal.*
4. *Maitty*
5. *D. Pami* 06/01/16
6. *S.K.* 06/01/16
7. *SK. Amiruddin*
8. *S. Pattnayak*

Sri S.K. ^{Teacher-in-charge} _{IN} presided over the meeting.

Resolutions :

1. The following resolutions were taken regarding the preparation of SSR and AQAR :

- i) ~~Dr~~ N.K. Barman would go through the evaluative reports of different departments, Sri D. Pami would go through Criteria IV, V, VI, VII (the grammatical part), Sri S.K. _{IN} would go through Criteria I, II, III (Grammatical part), Sri S. Pattnayak would go through AQAR (and ^{SK. Amiruddin, S. Pal and D. Pami will assist him} of 4 years ^{Sri T.K. Maitty would go through the details about the annexures (Sri G. Roychoudhury will assist him in this work).} Seven days' deadline was given for the aforesaid work.
- ii) Regarding fire safety system in the college, Dr. N.K. Barman was assigned ~~the~~ ^{role of} to do the needful. There was no other item for discussion. The meeting ended with vote of thanks from *S.K.* into the chair. 06.01.16.